

The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)

Part – A

1. Details of the Institution

| | |
|--------------------------------------|------------------------------|
| 1.1 Name of the Institution | RAMMOHAN COLLEGE |
| 1.2 Address Line 1 | 102/1, Raja Rammohan Sarani, |
| Address Line 2 | |
| City/Town | Kolkata |
| State | West Bengal |
| Pin Code | 700009 |
| Institution e-mail address | rmc.tic85b@yahoo.in |
| Contact Nos. | 033-2350 5687, 2354 3853 |
| Name of the Head of the Institution: | DR. SASWATI SANYAL |
| Tel. No. with STD Code: | 033-2337-4097 |
| Mobile: | 9830170834 |

Name of the IQAC Co-ordinator:

Mobile:

IQAC e-mail address:

1.3 NAAC Track ID (For ex. MHCOGN 18879)

1.4 NAAC Executive Committee No. & Date:
(For Example EC/32/A&A/143 dated 3-5-2004.
This EC no. is available in the right corner- bottom
of your institution's Accreditation Certificate)

1.5 Website address:

Web-link of the AQAR:

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details

| Sl. No. | Cycle | Grade | CGPA | Year of Accreditation | Validity Period |
|---------|-----------------------|---------|------|-----------------------|-----------------|
| 1 | 1 st Cycle | B+ | | 2007 | 5 years |
| 2 | 2 nd Cycle | process | is | going | on |
| 3 | 3 rd Cycle | | | | |
| 4 | 4 th Cycle | | | | |

1.7 Date of Establishment of IQAC : DD/MM/YYYY

1.8 AQAR for the year (for example 2010-11)

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

i. AQAR ____2014-15 submitted to NAAC on _19/12/2015__ (DD/MM/YYYY)

1.10 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.11 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

1.12 Name of the Affiliating University (for the Colleges)

University of Calcutta

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc N.A.

Autonomy by State/Central Govt. / University

| | | | |
|--|----------------------|------------------------------|----------------------|
| University with Potential for Excellence | <input type="text"/> | UGC-CPE | <input type="text"/> |
| DST Star Scheme | <input type="text"/> | UGC-CE | <input type="text"/> |
| UGC-Special Assistance Programme | <input type="text"/> | DST-FIST | <input type="text"/> |
| UGC-Innovative PG programmes | <input type="text"/> | Any other (<i>Specify</i>) | <input type="text"/> |
| UGC-COP Programmes | <input type="text"/> | | |

2. IQAC Composition and Activities

| | |
|---|---|
| 2.1 No. of Teachers | <input type="text" value="07"/> |
| 2.2 No. of Administrative/Technical staff | <input type="text" value="2"/> |
| 2.3 No. of students | <input type="text" value="1"/> |
| 2.4 No. of Management representatives | <input type="text" value="1"/> |
| 2.5 No. of Alumni | <input type="text" value="1"/> |
| 2.6 No. of any other stakeholder and community representatives | <input type="text" value="1"/> |
| 2.7 No. of Employers/ Industrialists | <input type="text" value="--"/> |
| 2.8 No. of other External Experts | <input type="text" value="1"/> |
| 2.9 Total No. of members | <input type="text" value="14"/> |
| 2.10 No. of IQAC meetings held | 2 (21/11/2015, 3/2/2016) |
| 2.11 No. of meetings with various stakeholders: | No. <input type="text" value="5"/> Faculty <input type="text" value="✓"/> |
| Non-Teaching Staff | <input type="text" value="1"/> |
| Students | <input type="text" value="1"/> |
| Alumni | <input type="text" value="1"/> |
| Others | <input type="text"/> |

2.12 Has IQAC received any funding from UGC during the year? Yes No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State Institution Level

(ii) Themes

2.14 Significant Activities and contributions made by IQAC

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

| Plan of Action | Achievements |
|---|---|
| To follow the academic calendar of college for the session 2015-2016. | Examination schedule of the college under Calcutta University followed regularly. |

* Attach the Academic Calendar of the year as Annexure.

2.15 Whether the AQAR was placed in statutory body Yes No

Management Syndicate Any other body

Provide the details of the action taken

Part – B

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

| Level of the Programme | Number of existing Programmes | Number of programmes added during the year | Number of self-financing programmes | Number of value added / Career Oriented programmes |
|------------------------|-------------------------------|--|-------------------------------------|--|
| PhD | ✓ | | | |
| PG | ✓ | M.A. in Bengali | 2 | |
| UG | ✓ | | | |
| PG Diploma | | | | |
| Advanced Diploma | | | | |
| Diploma | | | | |
| Certificate | | | | |
| Others | 16+1 | | | |
| Total | | | | |
| Interdisciplinary | ENVS | | | |
| Innovative | | | | |

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

(ii) Pattern of programmes:

| Pattern | Number of programmes |
|-----------|----------------------|
| Semester | |
| Trimester | |
| Annual | ✓ |

1.3 Feedback from stakeholders* Alumni Parents Employers Students

(On all aspects)

Mode of feedback : Online Manual Co-operating schools (for PEI)

**Please provide an analysis of the feedback in the Annexure*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

As per Calcutta University 2009

1.5 Any new Department/Centre introduced during the year. If yes, give details.

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

| Total | Asst. Professors | Associate Professors | Professors | Others |
|-------|------------------|----------------------|------------|--------|
| 65 | 16 | 36 | | 16 |

2.2 No. of permanent faculty with Ph.D.

32

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

| Asst. Professors | | Associate Professors | | Professors | | Others | | Total | |
|------------------|---|----------------------|----|------------|---|--------|---|-------|----|
| R | V | R | V | R | V | R | V | R | V |
| 02 | | | 03 | | | | | 02 | 03 |

2.4 No. of Guest and Visiting faculty and Temporary faculty

40

2.5 Faculty participation in conferences and symposia:

| No. of Faculty | International level | National level | State level |
|------------------|---------------------|----------------|-------------|
| Attended | 03 | 09 | 01 |
| Presented papers | 03 | | |
| Resource Persons | | | |

2.6 Innovative processes adopted by the institution in Teaching and Learning:

Different teaching aids like LCD projector etc.

2.7 Total No. of actual teaching days during this academic year

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

Mid-term and Selection written test

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

03

2.10 Average percentage of attendance of students

| |
|-----|
| 76% |
|-----|

2.11 Course/Programme wise
distribution of pass percentage :

| Title of the Programme | Total no. of students appeared | Division | | | | |
|------------------------|--------------------------------|---------------|------|------|-------|--------|
| | | Distinction % | I % | II % | III % | Pass % |
| B.A. | 385 | | 0.5% | | | 56% |
| B.Sc. | 210 | | 17% | | | 88% |
| B.Com | 195 | | 2.5% | | | 60% |
| M.Sc. in Physiology | 25 | | 100% | | | 100% |

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

Through regular contact with stakeholders

2.13 Initiatives undertaken towards faculty development

| <i>Faculty / Staff Development Programmes</i> | <i>Number of faculty benefitted</i> |
|--|-------------------------------------|
| Refresher courses | |
| UGC – Faculty Improvement Programme | |
| HRD programmes | |
| Orientation programmes | |
| Faculty exchange programme | |
| Staff training conducted by the university | |
| Staff training conducted by other institutions | |
| Summer / Winter schools, Workshops, etc. | |
| Others | |

2.14 Details of Administrative and Technical staff

| Category | Number of Permanent Employees | Number of Vacant Positions | Number of permanent positions filled during the Year | Number of positions filled temporarily |
|----------------------|-------------------------------|----------------------------|--|--|
| Administrative Staff | 5 | ----- | ----- | ----- |
| Technical Staff | ----- | ----- | ----- | ----- |

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

According to the suggestion of IQAC one research sub-committee has been formed composing the following members: 1) Chairperson, G.B. (2) Principal, (3) Vice-Principal, (4) Bursar, (5) Convenor, UGC committee, (6) Head of the department concerned

3.2 Details regarding major projects

| | Completed | Ongoing | Sanctioned | Submitted |
|---------------------|-----------|-----------|------------|-----------|
| Number | | 2 | 2 | |
| Outlay in Rs. Lakhs | | 2251600/- | 1902600/- | |

3.3 Details regarding minor projects

| | Completed | Ongoing | Sanctioned | Submitted |
|---------------------|-----------|---------|------------|-----------|
| Number | | 1+1 | 1+1 | |
| Outlay in Rs. Lakhs | | | 374000/- | |

3.4 Details on research publications

| | International | National | Others |
|--------------------------|---------------|----------|--------|
| Peer Review Journals | 1+1 | | |
| Non-Peer Review Journals | | | |
| e-Journals | 1 | | |
| Conference proceedings | 3 | | |

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

| Nature of the Project | Duration Year | Name of the funding Agency | Total grant sanctioned | Received |
|--|---------------|----------------------------|------------------------|-----------|
| Major projects | 3 Years | UGC | 1902600/- | 1902600/- |
| Minor Projects | 2 Years | UGC | 139000/- | 130000/- |
| Interdisciplinary Projects | | | | |
| Industry sponsored | | | | |
| Projects sponsored by the University/ College | | | | |
| Students research projects <i>(other than compulsory by the University)</i> | 5 Years | DST Inspire | | 409784.00 |
| Any other(Specify) | | | | |
| Total | | | | |

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from **N.A.**

UGC-SAP CAS DST-FIST
 DPE DBT Scheme/funds

3.9 For colleges
 Autonomy CPE DBT Star Scheme
 INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

| | | | | | | |
|--|---------------------|---------------|----------|-------|------------|---------|
| 3.11 No. of conferences organized by the Institution N.A. | Level | International | National | State | University | College |
| | Number | | | | | |
| | Sponsoring agencies | | | | | |

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency From Management of University/College

Total

3.16 No. of patents received this year

| Type of Patent | | Number |
|----------------|---------|--------|
| National | Applied | |
| | Granted | |
| International | Applied | |
| | Granted | 01 |
| Commercialised | Applied | |
| | Granted | |

3.17 No. of research awards/ recognitions received by faculty and research fellows
Of the institute in the year

| Total | International | National | State | University | Dist | College |
|-------|---------------|----------|-------|------------|------|---------|
| | | | | | | |

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them

4

11

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events:

University level State level

National level International level

3.22 No. of students participated in NCC events:

University level State level

National level International level

3.23 No. of Awards won in NSS:

University level State level

National level International level

3.24 No. of Awards won in NCC:

University level State level

National level International level

3.25 No. of Extension activities organized

| | | | |
|------------------|--------------------------|---------------|-------------------------------------|
| University forum | <input type="checkbox"/> | College forum | <input checked="" type="checkbox"/> |
| NCC | <input type="checkbox"/> | NSS | <input checked="" type="checkbox"/> |
| | | | Any other <input type="checkbox"/> |

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- i) Thalassemia detection test,
- ii) Blood group identification,
- iii) Health check-up,
- iv) HIV awareness programme,
- v) Discussion on human right and child right.

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

| Facilities | Existing | Newly created | Source of Fund | Total |
|---|--------------------------------------|---------------|----------------|-------|
| Campus area (Old campus, 102/1 Raja Rammohan Sarani, Kolkata-9) | 20 Cottah, 02 Ch, 32 sq ft. | | | |
| New Science Building 85A,B,C,D Raja Rammohan Sarani, Kolkata-9) | 75 Cottah, 13Ch, 13 sq ft. | | | |
| Sadhana Sarkar Memorial Hostel, 35 Avedananda Road, Kolkata-6 | 1481.91 sq.mt | | | |
| Class rooms | 30+7 | | | |
| Laboratories | 25+5 | | | |
| Seminar Halls | 01 | | | |
| No. of important equipments purchased (\geq 1-0 lakh) during the current year. | | | | |
| Value of the equipment purchased during the year (Rs. in Lakhs) | | | | |

| | | | | |
|--------|--|--|--|--|
| Others | | | | |
|--------|--|--|--|--|

4.2 Computerization of administration and library

Two software system has been already introduced in office-
i) Smart college for student related matter, ii) COSA for
payment of staff salary.

Partial computerization of library has been done.

4.3 Library services:

| | Existing | | Newly added | | Total | |
|------------------|----------|-------|-------------|----------|-------|-------|
| | No. | Value | No. | Value | No. | Value |
| Text Books | | | 744 | 165759/- | | |
| Reference Books | | | | | | |
| e-Books | | | | | | |
| Journals | | | | | | |
| e-Journals | | | | | | |
| Digital Database | | | | | | |
| CD & Video | | | | | | |
| Others (specify) | | | | | | |

4.4 Technology up gradation (overall)

| | Total Computers | Computer Labs | Internet | Browsing Centres | Computer Centres | Office | Departments | Others |
|----------|-----------------|---------------|----------|------------------|------------------|--------|-------------|--------|
| Existing | | 02 | Y | | | Y | Y | |
| Added | | | | | | | | |
| Total | 58+ | | | | | | | |

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

Faculty members, PG students and research scholars
regularly use computer with internet facility.

4.6 Amount spent on maintenance in lakhs : Process going on

i) ICT

11,754/-

ii) Campus Infrastructure and facilities

38,106/-

iii) Equipments

iv) Others

Total :

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

On 01/09/2009 the Nodal officer for AISHE was appointed. The IQAC was approved by Governing Body on 16/10/2015 and consequently the IQAC was formed. Dr. Shantanu Das was appointed the Co-ordinator of the same. In various meetings during this period some positive decisions were taken regarding student support and progression.

5.2 Efforts made by the institution for tracking the progression

5.3 (a) Total Number of students

| UG | PG | Ph. D. | Others |
|------|----|--------|--------|
| 2220 | 65 | 11 | |

(b) No. of students outside the state

(c) No. of international students

Men

| No | % |
|----|---|
| | |

Women

| No | % |
|----|---|
| | |

| Last Year | | | | | | This Year | | | | | |
|-----------|----|----|-----|-----------------------|-------|-----------|-----|----|-----|-----------------------|-------|
| General | SC | ST | OBC | Physically Challenged | Total | General | SC | ST | OBC | Physically Challenged | Total |
| | | | | | | 2015 | 121 | 7 | 77 | | 2220 |

Demand ratio

Dropout %

5.4 Details of student support mechanism for coaching for competitive examinations (If any) N.A.

No. of students beneficiaries

5.5 No. of students qualified in these examinations **Not Recorded**

| | | | | | | | |
|-------------|----------------------|-----------|----------------------|------|----------------------|--------|----------------------|
| NET | <input type="text"/> | SET/SLET | <input type="text"/> | GATE | <input type="text"/> | CAT | <input type="text"/> |
| IAS/IPS etc | <input type="text"/> | State PSC | <input type="text"/> | UPSC | <input type="text"/> | Others | <input type="text"/> |

5.6 Details of student counselling and career guidance **Nil**

No. of students benefitted

5.7 Details of campus placement **NIL**

| <i>On campus</i> | | | <i>Off Campus</i> |
|---------------------------------|---------------------------------|---------------------------|---------------------------|
| Number of Organizations Visited | Number of Students Participated | Number of Students Placed | Number of Students Placed |
| | | | |

5.8 Details of gender sensitization programmes

Seminar organized by History and Political Science : On
"Gendering Disciplines : Possibilities and Challenges", Speaker
Dr. Rukmini Sen, Dept of Sociology, Ambedkar University,
New Delhi.

5.9

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

| | Number of students | Amount |
|--|--------------------|-------------|
| Financial support from institution | 17 | 10,650/- |
| Financial support from government | 115 | 25,11,250/- |
| Financial support from other sources | | |
| Number of students who received International/ National recognitions | | |

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: **i) improvement of washroom, ii) improvement of students' canteen, iii) Proper cleaning of classroom, iv) enriching the central library, v) renovation of gymnasium, vii) providing of safe drinking water.** _____

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Vision—To achieve excellence in Higher education including empowerment of women through knowledge.

Mission—‘Sradhdhanam Lavate Jnanam’ or ‘Wisdom Belongeth to Reverence’

6.2 Does the Institution has a management Information System

NO

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

Curriculum is prescribed by Calcutta University, which the College follows. Some teachers of college members of Board of Studies. They indirectly influence curriculum development.

6.3.2 Teaching and Learning

At the beginning of every academic session the Routine Committee prepares a master routine for all the Departments of the College, in which Hons. and General classes are scheduled as per U.G.C norms. Individual departments follow the master routine and prepare departmental routines and submit it to the routine committee for the Principal’s approval. All departments have to follow the approved routine schedule.

At the departmental level, each Head of the Dept. Consults his / her teachers to plan the distribution of syllabi, modules & laboratory classes. Departmental meetings are held regularly to organize mid-term and selection tests and analyse and discuss the performance of students in the University examinations. Weaker students are identified and Remedial classes are organized. The teachers also take extra classes for both slow and advanced learners. Moreover, each departmental Head keeps a record of the syllabus covered and submits progress reports to the Principal as and when asked

6.3.3 Examination and Evaluation

Students are evaluated on the basis of class tests, tutorial, term tests and selection tests. Results analysed of cell and University examinations by academic sub-committee. To discuss the results of the Annual and Selection Test the Principal convenes a meeting of all teachers every year. The students are allowed to see their evaluated answer scripts and their strengths and weakness discussed. In this way transparency in the examination and the evolution system is maintained. If a student is dissatisfied with her result she may appeal to her Head of the Dept. for re-evaluation or lodge a complaint with the Grievance Redressal Cell. Talks and seminars are organized to enrich the teaching learning experience.

6.3.4 Research and Development

Research activities are encouraged in the College both among the teachers and students. Teachers actively participate in seminars, workshops and conferences both National and International. Seminars and workshops in the College encourage student participation. Some teachers of the Physiology, Bengali and Zoology departments act as research guides. Please refer to criterion no. 3 for details.

6.3.5 Library, ICT and physical infrastructure / instrumentation

Rich central library and seminar libraries are stocked with fresh books every year through UGC funds. Computers, laptops etc. bought with UGC funds.

6.3.6 Human Resource Management

The Teaching faculty apart from working in various sub-committees act as paper setter, moderators, examiners and head examiners. They are also engaged in active research and publication. The College encourage are all this activities.

6.3.7 Faculty and Staff recruitment

Faculty recruitment through the West Bengal College Service Commission. Staff recruitment through employment exchange, advertisements in Newspapers, followed by interview.

6.3.8 Industry Interaction / Collaboration

6.3.9 Admission of Students

Admitted through a transparent 100% online process as per Calcutta University guidelines.

6.4 Welfare schemes for

| | |
|--------------|---|
| Teaching | Cooperative loan, S.B. fund, |
| Non teaching | Winter dress, Staff welfare recreation, medical expenses. |
| Students | Free aid, book grant, and different scholarships granted by Govt. of W.B. |

6.5 Total corpus fund generated

6.6 Whether annual financial audit has been done

Yes No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

| Audit Type | External | | Internal | |
|----------------|----------|--------|----------|-----------|
| | Yes/No | Agency | Yes/No | Authority |
| Academic | No | X | Yes | Principal |
| Administrative | No | X | Yes | Principal |

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes Yes No

For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

It is upto the University of Calcutta to make the reforms.
College has no role to play in this.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

The University makes such efforts when the affiliated
college applies for autonomy.

6.11 Activities and support from the Alumni Association

Till date College has an informal Alumni association called
PURBATANI. Attempts are being made to form a registered
association.

6.12 Activities and support from the Parent – Teacher Association

No parent-teacher association. Parents are given feedback
through parent-teacher meeting.

6.13 Development programmes for support staff

Staff cooperative, Staff Benevolent fund.

6.14 Initiatives taken by the institution to make the campus eco-friendly

Covered bins, garden with medicinal plants, use of CFL &
LED lamps, solar heating system in Hostel, hazardous waste
management minimized, e-wastes given to authorized
recyclers for disposal and so on.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

1. Health camps organized to determine blood group and general health check-up.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

7.3 Give two Best Practices of the institution (please see the format in the NAAC Self-study Manuals)

1. Aparajita—In Raja Rammohan Roy Memorial Museum, a vocational training centre for college students and local ladies on art and crafts and yoga.

1. NSS

**Provide the details in annexure (annexure need to be numbered as i, ii,iii)*

7.4 Contribution to environmental awareness / protection

1. Compulsory Environmental Science paper studied by all students make them aware.
2. Energy saving CFL, LED lamps in New Building.
3. Solar heater in girls' hostel.
4. Air conditioners used at a fixed higher mode to reduce emission of 'Green House Gases'.
5. Dead leaves waste paper thrown in Kolkata Municipal Corporation vat and not burnt.
6. College campus 'No plastic' and 'No smoking' zone.

7.5 Whether environmental audit was conducted? Yes No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

8. Plans of institution for next year

To appeal to local authorities to declare surrounding roads 'NO HORN' zone.

Name SHANTANU DAS

Name SASWATI SANYAL

Signature of the Coordinator, IQAC

Signature of the Chairperson, IQAC

_____*_*_*_____

Annexure I

Abbreviations:

| | | |
|------|---|--|
| CAS | - | Career Advanced Scheme |
| CAT | - | Common Admission Test |
| CBCS | - | Choice Based Credit System |
| CE | - | Centre for Excellence |
| COP | - | Career Oriented Programme |
| CPE | - | College with Potential for Excellence |
| DPE | - | Department with Potential for Excellence |
| GATE | - | Graduate Aptitude Test |
| NET | - | National Eligibility Test |
| PEI | - | Physical Education Institution |
| SAP | - | Special Assistance Programme |
| SF | - | Self Financing |
| SLET | - | State Level Eligibility Test |
| TEI | - | Teacher Education Institution |
| UPE | - | University with Potential Excellence |
| UPSC | - | Union Public Service Commission |

**ACADEMIC CALENDER OF
RAMMOHAN COLLEGE 2015**

- 2015 July – Commencement of new session.
- Fresher's Welcome before Puja Vacation.
- Teacher's Day celebration – 5th September.
- Prize Distribution before Puja Vacation.
- Annual Sports December / January.
- Departmental Programmes, Seminars as and when scheduled.
- Mid Term Test for all years (B.A./B.Sc./B.Com.) – November.
- College Social by January.
- Selection Test for 3rd year students (B.A./B.Sc./B.Com.) – January.
- Selection Test for 2nd year students (B.A./B.Sc./B.Com.) – February.
- Selection Test for 1st year students (B.A./B.Sc./B.Com.) – March.
- Observation of Youth Day by N.S.S. – 12th January.
- Celebration of "*Matribhasa Dibas*" – 21st February.
- Parents-Teachers Meeting schedule – December - March.
- Celebration of "*Rabindra Jayanti*"
- 22nd May Raja Rammohun Roy's Birthday celebration.
- Observation of World Environment Day by N.S.S. – 5th June.
- June : Admission process (starting soon after publication of H.S. result).
- Class Tests and Tutorials (as per departmental decision and convenience).

