



Phone : 2350-5687,
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RAMMOHAN COLLEGE

(Formerly City College W.Dept.)

102/1, Raja Rammohan Sarani, Kolkata – 700009

E-mail : rmc.tic85b@yahoo.in, rmc.principal@gmail.com

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Response to DVV query of 5.1.4

The institution adopts the following for redressal of student grievances including sexual harassment and ragging cases

1. Implementation of guidelines of statutory/regulatory bodies
2. Organisation wide awareness and undertakings on policies with zero tolerance
3. Mechanisms for submission of online/offline students' grievances
4. Timely redressal of the grievances through appropriate committees

HEI input (Before DVV Query) –

- A. All of the above

DVV query:

Provide Proof of constitution of internal committees / Grievances Committee formation / other committees as per UGC norms. Provide Circular/web-link/ committee report justifying the objective of the metric Provide Minutes of the meetings of student grievance committee, as per metric for the year 2022-23.



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Proof of constitution of internal committees / Grievances Committee formation / other committees as per UGC norms



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Grievance Redressal Cell

Members -

1. **Dr. Saswati Sanyal**, Principal
2. **Dr. Krishnendu Sarkar**, IQAC Coordinator
3. **Dr. Kaustav Dutta Chowdhury**, Teachers' Representative, Governing Body
4. **Dr. Ashesh Garai**, Teachers' Representative, Governing Body
5. **Dr. Samiran Mondal**, Teachers' Representative, Governing Body
6. **Dr. Md Ahmadullah**, Secretary, Teachers' Council
7. **Sri Tapas Narayan Ray**, Associate Professor in Commerce
8. **Dr. Chumki Majumder**, Associate Professor in English
9. **Smt. Jayanti Sen**, Associate Professor in History
10. **Dr. Sayonti Mitra**, Associate Professor in English
11. **Dr. Sahana Sen Mazumder**, Associate Professor in Physiology
12. **Dr. Sucharita Roy**, Associate Professor in Economics
13. **Sri Tridib Chakravorty**, Non-Teaching Staff Representative, Governing Body
14. **Mr. Chandan Maity**, Parent Representative
15. **Two Students Representative**
16. **IC**, Amherst Street Police Station
17. **Dr. Chayanika Ghose**, Psychologist



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Anti Ragging Cell

Members

1. **Dr. Saswati Sanyal**, Principal
2. **IC**, Amherst Street Police Station
3. **Dr. Sahana Sen Mazumder**, Associate Professor in Physiology
4. **Smt. Jayanti Sen**, Associate Professor in History
5. **Mr. Chandan Maity**, Parent Representative
6. **Sri Tridib Chakravorty**, Non-Teaching Staff Representative, Governing Body
7. **Two Students Representative**

Anti ragging squad -

8. **Dr. Krishnendu Sarkar**, IQAC Coordinator
9. **Dr. Kaustav Dutta Chowdhury**, Teachers' Representative, Governing Body
10. **Dr. Ashesh Garai**, Teachers' Representative, Governing Body
11. **Dr. Samiran Mondal**, Teachers' Representative, Governing Body
12. **Dr. Md Ahmadullah**, Secretary, Teachers' Council
13. **Sri Tapas Narayan Ray**, Associate Professor in Commerce
14. **Dr. Chumki Majumder**, Associate Professor in English
15. **Dr. Sayonti Mitra**, Associate Professor in English
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Internal Complaint Cell

Presiding Officer

Smt. Uttama Roy, Presiding Officer

Members

Ms. Kakali Chatterjee

Dr. Debjane Ganguly

Dr. Nandini Niyogi (Invitee)

Dr. Mahfuz Alam (Invitee)

Librarian

Dr. Gargi Das

Student Representative

Ms. Jhanjhar Gupta

Ms. Juhi Seth

Non – Teaching Representative

Mr. Surajit Murmu

NGO Activist

Ms. Sharmishtha Mukherjee (Rammohan College Alumni),

President, State – level Human Rights Commission

External Expert

Dr. Ruchira Goswami

West Bengal National University of Judicial Sciences, Kolkata



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Backward Class & Minority Cell

Members

1. **Dr. Saswati Sanyal**, Principal
2. **Dr. Kaustav Dutta Chowdhury**, Teachers' Representative, Governing Body
3. **Dr. Ashesh Garai**, Teachers' Representative, Governing Body
4. **Dr. Samiran Mondal**, Teachers' Representative, Governing Body
5. **Dr. Md Ahmadullah**, Secretary, Teachers' Council
6. **Dr. Mahfuz Alam**, Assistant Professor in Education
7. **Sri Jagoda Roy**, Assistant Professor in Philosophy
8. **Smt. Tanushree Murmu**, Assistant Professor in Mathematics
9. **Smt. Suratna Ganguly**, Associate Professor in Economics
10. **Sri Surojit Murmu**, Non-Teaching Staff
11. One Student Representative
12. **Smt. Sadhana Basu**, Councillor, Ward No. 38, KMC
13. **Smt. Minakshi Gupta**, Ward No. 27, KMC
14. Inspector of BCW Building, WB



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Circular/web-link/ committee report
justifying the objective of the metric



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Web links –

Grievance redressal Cell –

https://www.rammohancollege.ac.in/index.php/index.php?option=com_content&view=article&id=251&Itemid=0

Anti Ragging Cell –

https://www.rammohancollege.ac.in/index.php/index.php?option=com_content&view=article&id=249&Itemid=0

Internal Complaint Cell –

https://www.rammohancollege.ac.in/index.php/index.php?option=com_content&view=article&id=446&Itemid=0

Backward Class & Minority Cell –

https://www.rammohancollege.ac.in/index.php/index.php?option=com_content&view=article&id=447&Itemid=0



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Annual report of the Anti-Ragging Committee

Rammohan College

The latest Anti- Ragging Committee of Rammohan College was formed on 5th July, 2022 for three years. The committee has been formed according to the UGC Regulation, 2009. Ragging is not a serious problem of this institution and also at the Hostel. But each year a workshop is organized to sensitize the students at the beginning of the new session, where both the fresh and senior students are asked to join the workshop. The Head of the Institution addresses the fresh students to make them aware about the problems of ragging and how to take necessary steps to complain about the ragging. There is also one Anti-Ragging Squad which monitors regularly whether students are getting ragged by their classmates, senior students or by any employee of the college. Anonymous random surveys are done often by different anti ragging squad members.

Like previous years, during 2022-23 there was no official complaint from the students regarding any alarming issue of ragging from the students, either fresh or senior. However the sensitization workshop took place during 2022-23.



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Annual report of the Grievance Redressal Cell

Rammohan College

Since 2013 Rammohan College has re-organized the anti-grievance cell according to the UGC guideline. Students feel free to report the teachers either verbally or in writing to the teacher members of the committee. The committee is formed for **two** years. During 2020-21 no committee was formed due to lock down and acute COVID situation. However, in July 2021-22, a new committee has been formed which comprises the Ex officio Principal, two senior faculty members, one non-teaching staff(invitee) and Teachers' Council Secretary(invitee member). An Ombudsperson has been appointed by the committee for redressal of grievances of students under these regulations.

Often students complain about cleanliness of the wash rooms, both in old and new campuses. Matter gets tackled successfully by authority.

For a long period of time students demanded for a canteen in the New Science Building which started in 2023.

Students also demanded for psychological counseling on a regular basis which started in February 2023 and the CELL is functioning very successfully.

Often students come to the **Women's Cell** for academic and personal matters to be addressed. They are always given a patient hearing; sometimes their problems are forwarded to IQAC or to Psychological Counseling Cell or to Grievance Addressing Cell.

Rammohan College has a **Girls' Hostel** with almost 200 students' accommodation. Sometimes students face some problems at the hostel also which are addressed and sorted out by the GRIEVANCE REDRESSAL CELL in most of the cases.

Students are the assets of Rammohan College and the college authority looks after their academics and other issues with utmost sincerity.



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Summary of grievances and action taken report

For the year -2022-23

Sl. No.	Session	Name of the students	Semester and Stream	Grievances	Action taken
1.	2022-23	Rupkatha Lahiri, Priyana Singh, Rajni Sharma, Shreyasi Sarkar, Disha Saha, Debdyuti Benerjee		Washrooms are not maintained properly.	Regular supervision on the cleanliness was done by the committee.
2.	2022-23	Sampa Das, Titli Mallick, Sayanti Mondal, Anusua Giri, Megha Kandi, Sabreen Akhtar Sarika Singh, Prerona Guha	Sem VI	Inadequacy of text books in the library.	Finance sub-committee meeting was called immediately and Rs. 20000 was sanctioned for text books.



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Minutes of the meetings of student grievance committee

For the year 2022-23



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Meeting Date – 10.11.2022

Agenda: -

Letter received from few students regarding wash rooms.

Minutes –

A letter has been received from few students on the unhealthy condition of wash rooms in new and old buildings for a month.

The issue was discussed with the sweepers by the HEI

The issue was formally raised with a grievance letter.

It was resolved that grievance investigation should take place and the recommendations will be sent to authority by next seven days.

A grievance hearing may also take place and report will be sent to competent authority and the aggrieved students within 15 days.



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Meeting Date – 10.03.2023

Agenda: - Letter received from semester 6 students regarding text books

Minutes –

Students complained about the unavailability of the text books in sufficient number for lending purpose.

Head of the Institution and other members of the library sub-committee had a fruitful discussion with the librarian regarding the availability of the text books for semester 6 students.

The committee recommends an immediate meeting of the Finance sub-committee for the purchase of books for the semester 6 students.



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