



UNIVERSITY GRANTS COMMISSION  
BAHADURSHAH ZAFAR MARG  
NEW DELHI-110002

FD Diary No. 6547  
Dated: 01.11.2021

F. No.6-170/2019(TG)

Dated: November, 2021

The Under Secretary (FD-III)  
University Grants Commission  
Bahadur Shah Zafar Marg  
New Delhi-110 002

16 NOV 2021

Subject: Release of Grants-in-aid to Principal, Rammohan College, 102/1, Raja Rammohan, Sarani, Calcutta-17 West Bengal for the year 2021-2022 under Travel Grant Scheme (Plan).

Sir/Madam,

I am directed to convey the sanction of the University Grants Commission for payment of grant of Rs.1,17,846/- (Rupees One lakh seventeen thousand eight hundred forty six only) as Travel Grant reimbursement to The Principal, Rammohan College, 102/1, Raja Rammohan, Sarani, Calcutta-17 West Bengal in respect of Dr. Madhab Ghosh, Assistant Professor, Department of Education to visit London from 31st July-2nd August, 2019 for the 2021-2022 (Plan) expenditure incurred during 2021-2022.

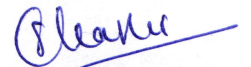
Name of the Item	Head of Account	Grant now being Sanctioned	Grant already Sanctioned	Total Grant
Reimbursement of Travel Grant	3(A) 19 (V) 31	1,17,846/-	--	1,17,846/-

- The sanctioned amount is debitable to 3(A) 19 (V) 31 and is valid for payment during the financial year 2021-2022 only.
- The University/Institution shall ensure that all the payment of approved items to the beneficiary/vendors shall be made only through the Expenditure Advance Transfer (EAT) Module of PFMS.
- The amount of the grant shall be drawn by the Under Secretary (Drawing and Disbursing Officer) UGC on the grants-in-aid bill and shall be disbursed to and credited to The Principal, Rammohan College, 102/1, Raja Rammohan, Sarani, Calcutta-17 West Bengal through Electronic mode as per the following details:
  - Details (Name & Address) of Account Holder : The Principal, Rammohan College, 102/1, Raja Rammohan, Sarani, Calcutta-17 West Bengal
  - Account No: 00250100005293
  - Name & address of Bank branch: Bank of Baroda, College Street Branch, Kolkata-700 006
  - MICR Code: 700012011
  - IFSC Code: BARB0COLCAL
  - Type of Account: Saving Bank
- The Grant is Subject to the adjustment on the basis of Utilization Certificate in the prescribed Performa submitted by the University/Institution.
- The University / Institution shall maintain proper accounts of the expenditure out of the Grants which shall be utilized only on the approved items of expenditure.
- The University / Institution may follow the General Financial Rules, 2017 and take urgent necessary action to amend their manuals of financial procedures to bring them in conformity with GFRs, 2017 and those don't have their own approved manuals on financial procedures may adopt the provisions of GFRs, 2017 and instructions/guideline there under from time to time.



7. The Utilization Certificate to the effect that the grant has been utilized for the purpose for which it has been sanctioned shall be furnished to UGC as early as possible after the close of current financial year.
8. The assets acquired wholly for substantially out of University Grants Commission's Grant shall not be disposed or encumbered or utilized for the purposes other than those for which the grants was given without proper sanction of the UGC and should at any time the University ceased to function, such assets shall revert to the University Grants Commission.
9. A Register of Assets acquired wholly or substantially out of the grant shall be maintained by the University in the prescribed Performa.
10. The grantee institution shall ensure the utilization of grants-in-aid for which it is being sanctioned / paid. In case of non-utilization/part utilization thereof, simple interest @ 10% per annum, as amended from time to time on the unutilized amount from the date of drawl to the date of refund as per provisions contained in General Financial Rules of Govt. of India, will be charged.
11. The University / Institution shall follow strictly the Government of India / UGC's guidelines regarding implementation of the reservation policy [both vertical (for SC, ST & OBC) and horizontal (for persons with disability etc.)] in teaching and non-teaching posts.
12. The University / Institution shall fully implement the Official Language Policy of Union Government and comply with the Official Language Act,1963 and Official Languages (Use for Official Purposes of the Union) Rules,1976 etc.
13. The sanction is issued in exercise of the delegation of powers vide UGC Order No. 130/2013 [F.No. 10-11/12 (Admn. IA & B)] dated 28/5/2013.
14. The University /Institution shall strictly follow the UGC Regulations on curbing the menace of Ragging in Higher Education Institutions, 2009.
15. The University / Institution shall take immediate action for its accreditation by National Assessment & Accreditation Council (NAAC).
16. The accounts of the University / Institution will be open for audit by the Comptroller & Auditor General of India in accordance with the provisions of General Financial Rules, 2017.
17. The annual accounts i.e. balance sheet, income and expenditure statement and statement of receipts and payments are to be prepared strictly in accordance with the Uniform Format of Accounting prescribed by Government.
18. Funds are available under the scheme.
19. This issues with the concurrence of IFD vide Diary No.029 dated 01.04.2021.
20. This issues with the approval of Joint Secretary vide Diary No.97156 dated 22.10.2021.

Yours faithfully,



(Shashi Malik)

Under Secretary

शाशी मलिक / Shashi Malik

अवर सचिव / Under Secretary

शुद्धविद्यालय अनुदान आयोग  
University Grants Commission

शिक्षा मंत्रालय, भारत सरकार  
Ministry of Education, Govt. of India

नई दिल्ली-110 002 / New Delhi-110 002

Copy forwarded for information and necessary action for:-

1. The Registrar, **University of Calcutta, 87/1, College Street, Kolkata-700 073**
2. The Principal, **Rammohan College, 102/1, Raja Rammohan, Sarani, Calcutta-17 West Bengal**
3. **Dr. Madhab Ghosh, Assistant Professor, Department of Education, Rammohan College, 102/1, Raja Rammohan, Sarani, Calcutta-17 West Bengal**
4. Office of the Principal General of Audit, Central Revenues, AGCR Building, I.P. Estate, New Delhi.
5. The Accountant General, Govt. of West Bengal, Calcutta.
6. Guard File.



(Daisy Sobti)  
Assistant

