



Phone : 2350-5687,  
2354-3853  
Fax : (033)2350-5687

# RAMMOHAN COLLEGE

(Formerly City College W.Dept.)

102/1, Raja Rammohan Sarani, Kolkata – 700009

E-mail : [rmc.tic85b@yahoo.in](mailto:rmc.tic85b@yahoo.in), [rmc.principal@gmail.com](mailto:rmc.principal@gmail.com)

Accredited B<sup>++</sup> Grade by NAAC

Ref. ....

Date.....20

## Supporting document for 5.1.4 (c)

### Mechanism for submission of students' grievances

### Scanned copies of the grievance letters submitted by the students



S Saengal  
Principal  
Rammohan College  
Kolkata-9



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## Mechanism for submission of students' grievances

- Grievances by the students can be dropped at the Grievance Redressal box or Internal Complaint Cell box or they can be mailed either to Principal or directly to college mail id for redressal.
- Principal forwards the student grievances to the Grievance redressal cell, which suggests measures to redress student grievances.
- The college authority acts accordingly and student grievance is redressed.



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Offline mechanisms for Student Grievances



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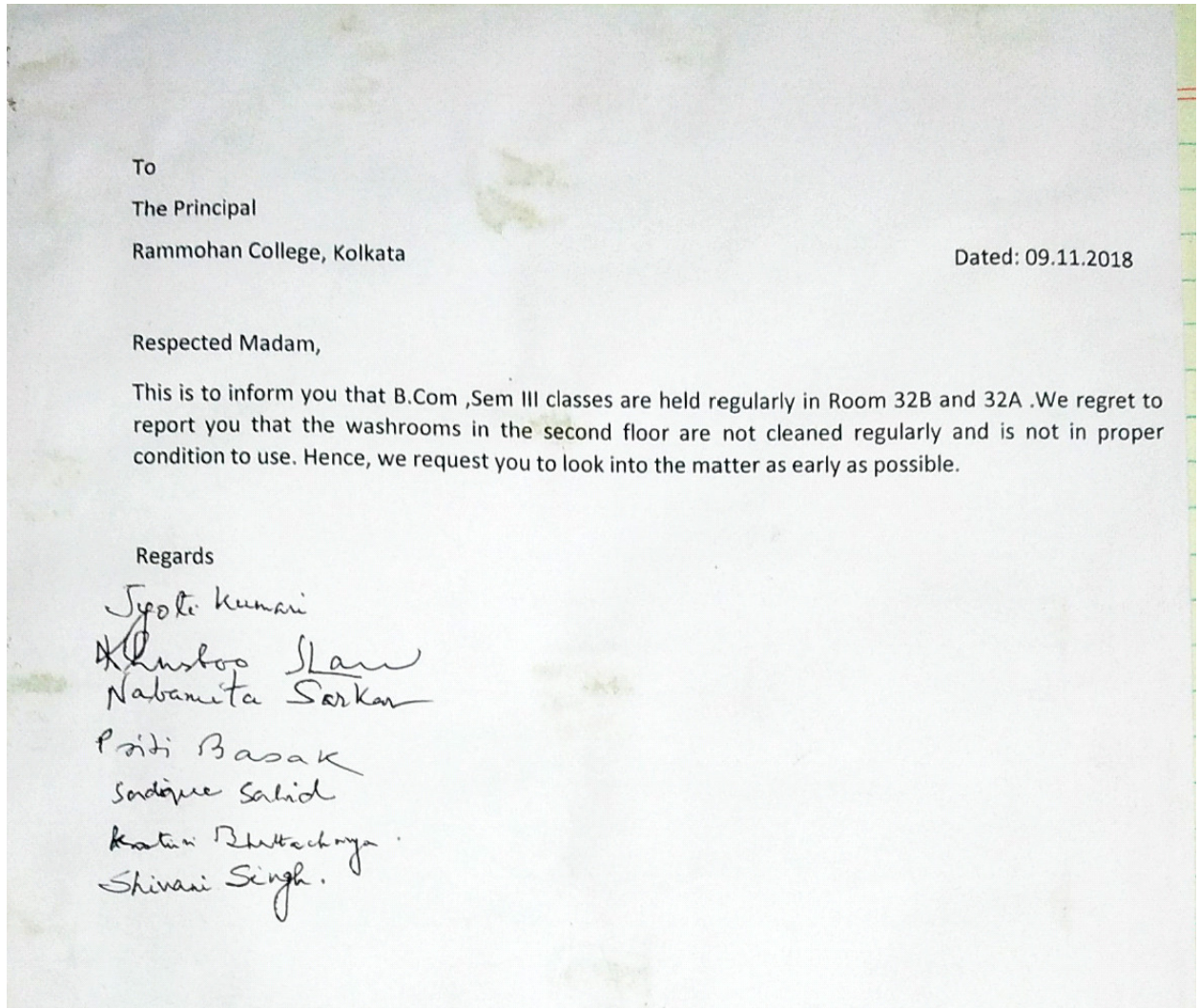
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To  
The Principal  
Rammohan College, Kolkata

Dated: 12.09.2019

Respected Madam,

We the students of B.A (General) and B.Com (General) would like to inform you that the rooms allotted for our early morning classes (6.30am) remain immensely dirty and it is very unhygienic to attend the classes in those rooms.

Hence, we request you to do the needful and assure us that the rooms will be cleaned regularly before the classes start.

Regards

Shighela Sarkar Nika Roy Neta Mondal  
Muskan Farveen Riya Gupta , Suchita PAUL



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To

The Principal

Rammohan College, Kolkata

Dated: 30.08.2019

Respected Madam,

We the students of Sem III students would like to report you that the services in students' canteen are deteriorating over the days. The prices of the food are too high and the quality of the food is not only satisfactory but are stored unhygienically.

Thus, we request you to intervene into the matter immediately.

Thanking you

Rishika Saha

Pranilata Pramanik

Kajal Sharma

Poitha Mishra, Ishita Pandey, Piyali Beshak



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To  
The Principal  
Rammohan College  
Kolkata-09

Date: 09-03-2022

**Subject: Inconvenience regarding the online submission of Answer-Scripts of Semester-V Examinations, 2020-2021.**

Respected Madam,

We, the students of Rammohan College Semester-V, B.Com.(Honours) would like to inform you that when the online examination of semester-V was going on, we faced a lot of problem to submit the answer-scripts within the stipulated time-period as we stay far away from Kolkata. May we request you to extend the time-period for the submission of answer-scripts at least for next three days.

Thanking you

Veha Singh,  
Priganka shaw  
Nidhi Gupta  
Rishi Jha  
Kusum Singh



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To  
The Principal  
Rammohan College  
Kolkata-09

Date: 03-11-2022

Subject: Cleanliness of the washrooms both in Old and New Campuses

Respected Madam,

This is to inform you that the washrooms in both the New Science Building and Old Campus are not maintained properly and the washrooms are so unhygienic that we cannot use them regularly. We request you to look into the matter because the problem is very sensitive and unhealthy for us.

Thanking You

*Respected Sir,*  
*Prigana Srisht*  
*Rajni Sharma*  
*Shreyasi Sarkar.*  
*Disha Saha*  
*Abhyuti Banjee*



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To  
The Principal  
Rammohan College  
Kolkata-09

Date: 03-03-2023

Subject: Unavailability of text books in the Library

Respected Madam,

This is to inform you that we are not getting sufficient number of text books from the library for lending purpose. For the Semester-VI we get very little time for preparation and it is not possible to buy all the books hence we need sufficient number of text books for lending purpose. We request you to do the needful as early as possible.

Thanking You

Sampada .  
Titli Malick  
Sayanti Mondal  
Anusma Giri  
mishra Kanti  
Sabru Akhla  
Savita Singh  
Praron Guha .



S Sampal  
Principal  
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